

# Woodside Village Apartments

1200 Woodside Drive, Apt A1  
Ketchikan, AK 99901

Office (907) 225-3451

Email: info@woodsideketchikan.com

## Rental Application

FOR OFFICE USE ONLY

DATE \_\_\_\_\_  
PROPERTY \_\_\_\_\_  
APT. NO. \_\_\_\_\_ RENT \$ \_\_\_\_\_  
AGENT \_\_\_\_\_

Please complete all requested information on this form. Thank you for your interest in our apartments.

Date of Application \_\_\_\_\_ Desired Date of Occupancy \_\_\_\_\_  
Type and Size of Apartment Wanted (No. of Bedrooms, etc.) \_\_\_\_\_

### PERSONAL INFORMATION

APPLICANT'S FULL NAME: \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

Social Security NO. \_\_\_\_\_ Driver's License No./State \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

CO-APPLICANT'S FULL NAME: \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No./State \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

<u>Full Names of all Other Residents</u>	<u>Relationship To You</u>	<u>Date of Birth</u>

How Many Pets Do You or Other Occupants Own? \_\_\_\_\_

Type of Pet, Breed, Weight and Age \_\_\_\_\_

How Did You Hear About Our Property? \_\_\_\_\_

### RESIDENCE HISTORY

**PRESENT ADDRESS** \_\_\_\_\_

Present Telephone \_\_\_\_\_ Dates From \_\_\_\_\_ To \_\_\_\_\_

Present Landlord/Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

**PREVIOUS ADDRESS** \_\_\_\_\_

Dates From \_\_\_\_\_ To \_\_\_\_\_

Previous Landlord/Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

### EMPLOYMENT INFORMATION

**PRESENT EMPLOYER** \_\_\_\_\_ Dates From: \_\_\_\_\_ To \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone: \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gr. Monthly Salary \$ \_\_\_\_\_

**PREVIOUS EMPLOYER** \_\_\_\_\_ Dates From: \_\_\_\_\_ To \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone: \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gr. Monthly Salary \$ \_\_\_\_\_

**CO-APPLICANT'S EMPLOYER** \_\_\_\_\_ Dates From: \_\_\_\_\_ To \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone: \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gr. Monthly Salary \$ \_\_\_\_\_

**OTHER INFORMATION**

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. State \_\_\_\_\_

Motorcycle \_\_\_\_\_

Current Banking Facility \_\_\_\_\_

Total Gross Monthly Household Income \$ \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

Comments: \_\_\_\_\_

**HAVE YOU OR CO-APPLICANT EVER:**

Been sued for non-payment of rent? \_\_\_Yes \_\_\_No

Been evicted or asked to move out? \_\_\_Yes \_\_\_No

Broken a Rental Agreement or Lease? \_\_\_Yes \_\_\_No

Been sued for damage to rental property? \_\_\_Yes \_\_\_No

Declared Bankruptcy? \_\_\_Yes \_\_\_No

Been arrested or been in jail for any felony, or drug conviction within the last 5 years? \_\_\_Yes \_\_\_No

**In Case of Personal Emergency, Notify:** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Address** \_\_\_\_\_ **Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

I hereby make application for an apartment and certify that this information is correct. I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report from your credit reporting agency.

Applicant's Signature \_\_\_\_\_

Co-Applicant \_\_\_\_\_

Date Signed \_\_\_\_\_

Date Application Received \_\_\_\_\_ Received by \_\_\_\_\_

**FOR OFFICE USE ONLY - DO NOT WRITE BELOW**

Reference Verification	Remarks
Present Landlord	
Previous Landlord	
Employment	
Previous Employment	
Co-Applicant Employment	
Bank	
Credit (1)	
Credit (2)	
Credit (3)	
Other	

Record of Payments Received		
Date	Type	Amount

Application \_\_\_ Approved \_\_\_ Not Approved  
Date \_\_\_\_\_  
By \_\_\_\_\_  
Assigned to Apt. No. \_\_\_\_\_ \$ \_\_\_\_\_  
Apartment Address \_\_\_\_\_  
Applicant Notified By \_\_\_\_\_  
Anticipated Move-In Date \_\_\_\_\_

False information on this application may result in immediate termination of any rental agreement with Woodside Village Apartments.

Northern Credit Services  
9737 Mud Bay Road #103  
Ketchikan, AK 99901  
225-5131 Office  
247-0501 Fax

**Credit Authorization**

I hereby authorize Ketchikan Credit Bureau, Inc. to obtain my credit report and or credit information for Woodside Village Apartments. It is understood that a photocopy will be given to Ketchikan Credit Bureau and WSV Attorney Office to serve as Authorization to view and obtain for Woodside Village Apartments. If I choose to challenge the information on the Credit Report or Clerks office I may do this but on my own time and cost.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Please print

Signature: \_\_\_\_\_

Co-Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Please print

Signature: \_\_\_\_\_

Applicant's Social Security # (Print) \_\_\_\_\_

Co-Applicant's Social Security # (Print) \_\_\_\_\_

Applicant's Date of Birth \_\_\_\_\_

Co-Applicant's Date of Birth \_\_\_\_\_

Applicant's Employment \_\_\_\_\_

Co-Applicant's Employment \_\_\_\_\_

Current Physical Address \_\_\_\_\_

Mailing Address if different \_\_\_\_\_

Information obtained on your credit report may have an affect on you receiving a rental from WSV.

WSV Corporate office has specific guidelines, which Management must adhere to.